

KIPDA DISTRICT EARLY INTERVENTION COMMITTEE MEETING

July 25, 2005

Minutes

K.I.D.S. Center, Louisville, Kentucky

Members/Designees Present: Sue McGill, Barbara Borie, Lynn Webster, Sandy Milburn, Cindy Holmes, Angie Guest, Cathy Moser, Sandi Esselman (for Becky Skrine), Karen Pass.

Members/Designees Not Present or Represented: Melinda Atkins, Carrie Bearden, Sue Daniel, Eileen Deren, Christie Dwyer, Ann Finney, Julie Leezer, Mona McCubbin, Shawna White.

Staff Present: Alicia Dailey, Sandra Duverge, Cathy Moser.

Guests Present: None.

SUBJECT	DISCUSSION	ACTION
Minutes	Corrections need to be made to Sue McGill's June report.	Alicia will make corrections.
Point of Entry Report	Cindy Holmes reported for June. 181 referrals. Child find activities included Unseld Child Care, Jefferson County and CPS Jefferson County. Two new ISCs have been hired: Shawna Dellecave and Julie Derringer. Their start date is 8/1/05. Other: There have been many additions and deletions to the provider database. Cindy Holmes passed out the KIPDA provider list and asked us to review it. Call Dana Taylor at SCS to make corrections. Cindy also said that she will email the list to those who request it.	
Technical Assistance Team Report	Alicia Dailey reported on the following: <u>1) From Germaine concerning the budget:</u> Overall, we spent 80% of our allotted budget. Central Office and Administration took the greatest hit, only spending 73% due to so many vacancies. Almost all contracts (TAT, POE grants, CBIS, etc.) used 100% of their allotted funds with a couple	

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	<p>using 91 to 95%. The services pot used 80% of its funds, partially due to the fact that providers were billing Medicaid outside of the plan instead of going through Record Review.</p> <p>2) <u>Central Office addition</u>: Dr. Jackie Sampers. She will oversee the primary level evaluators. Her email address is jsampers@uky.edu.</p> <p>3) <u>Policies & procedures</u>: Those approved are billing for interpreter services, payment for services beyond the limits, PSC minimum contact and IFSP Extension Forms. Those still under review are the AT policy and the Revised IFSP Instructions.</p> <p>4) <u>Memo to DIs from Central Office</u> informing them that they must be enrolled in an IECE program by January 1, 2006. This applies to service coordinators if they initially qualified to provide SC via a PDP addressing the teacher standards or had an IECE certificate that has expired.</p> <p>5) <u>Concerns about Record Review</u>: Central Office will require rationales in the written report coming from Record Review that will explain their recommendations. Central Office will research other concerns.</p> <p>Sandra Duverge reported that 1) it is unknown whether we will have to pay for space for parent orientations. Sandra will at first do these quarterly. The parent orientation is not finished yet. The plan for starting the orientations is either in September or October. 2) The playgroup will be starting in the fall again.</p> <p>Cathy Moser reported on the following:</p> <p>1) The only time IFSP teams have to go through the reconsideration process with Record Review is if they disagree with the number of units. However, Cathy said that many teams are disregarding Record Review's recommendations. No other state has this expertise.</p> <p>2) IFSP teams are ignoring the regulation that prohibits writing IFSPs for individual and group services in the same <u>domain</u> (not discipline).</p>	<p>Anne Bolly and Cathy Moser will do an email and send it to both districts to clarify when it is necessary to go through the reconsideration process.</p>
Passport Update	<p>Sue McGill reported that 1) the PSCs are doing a good job. Transitions from VNA are in process or have already been done. 2) Clarification on what is considered "medically necessary:" refers to acute, short term</p>	

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	services, such as surgery for cleft palate, PT for a child who broke his leg. If a child qualifies for First Steps and is using it (e.g., for a child with CP who needs ongoing PT for developmental reasons), that's where the therapy needs to be. Since First Steps is a voluntary program and if the parents opt out of it, Passport would have to determine medical necessity. If the service is not determined medically necessary, then Passport will not pay for it.	
Treasurer's Report	Sandra Duverge and Angie Guest reported. We did receive the \$1000 grant for this fiscal year as of July 1, 2005. We can only use this money for vendors who are authorized U of L vendors to purchase items (such as printing costs). This does not apply to renting space. The Clifton Center has been paid through June 2006.	
Transition Updates	Sandra Duverge reported. The next meeting with JCPS is August 4 th at Jacob Annex.	
Focused Recruitment	Tabled until next meeting.	
Other Issues	<p><u>1) Fall Mini-Conference:</u> Sandy Milburn came across a company that will do on-site training. The cost is \$200/participant for 30 participants. Barbara Borie suggested that someone from the TAT review the training. DEIC members expressed a need for a state-endorsed practical model for implementing the consultative model. It was suggested that we see if Dr. Robin McWilliam has a follow-up training to last year's workshop. Cindy Holmes would like to see the follow-up to include both service coordinators and therapists. Sandra Duverge suggested checking with the authors of the coaching book to see if they offer training.</p> <p><u>2) Nov. 17th, 9am – 4pm:</u> Dr. Davis and the Neonatal Follow-up programs from U of L and UK will present on the normal development of a premature infant. This will take place in Frankfort.</p> <p><u>3) ICC Evaluation Subcommittee:</u> The committee will be working with Jackie Sampers about a mandatory training in the fall and spring for primary level evaluators. Committee members include Jackie Sampers, Scott Tomchek, Angie Guest, Kristi Lunceford and Debbie McKenzie. Eventually there will be a policy and procedure. Permission has been</p>	Sandra Duverge will attend the Infant Toddler Pre-Institute and also contact the authors of the coaching book to research the feasibility of conducting a seminar sometime in November.

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	received to adapt the DOCS to make it work for Kentucky. 4) Next meeting: We will have our regular meeting on August 29 th at 12 p.m. We also want to have lunch with Sue Daniel to express our appreciation for her contribution to First Steps. This lunch may or may not be at the same time as our regular meeting. Possible location: Buck's.	Barbara Borie will contact Sue Daniel about lunch and will notify Alicia Dailey who will send out an email to DEIC members.

Next meeting: August 29, 2005, 12:00-1:30 p.m.

Location: TBA

Agenda:

Focused Recruitment

Discussion about Hosting Fall Mini-Conference

JCPS Transition Meeting